

Fund to ISA Switch Form 2025–26

(This form should be used if you wish to sell units in our funds and invest the proceeds in your MW ISA)



Before completing this form, please ensure that you have read our ISA Terms and Conditions which are contained in the Supplementary Information Document (SID) and the Key Investor Information Document (KIID) for the relevant McInroy & Wood Fund(s) (the Funds). Further information on the Funds can also be found in our Fact Sheets.

Completed forms should be sent to **McInroy & Wood, Investor Administration, PO Box 401, Darlington DL1 9UW. We do not accept forms by email.**

A - Personal Details (please use BLOCK CAPITALS)

Title	First name(s)	Surname								
<input type="text"/>	<input type="text"/>	<input type="text"/>								
Permanent residential address										
<input type="text"/>										
<input type="text"/>		Postcode <input type="text"/>								
Daytime telephone number		Email address								
<input type="text"/>		<input type="text"/>								
Date of birth		National Insurance Number*								
<table border="1"><tr><td>D</td><td>D</td><td>M</td><td>M</td><td>Y</td><td>Y</td><td>Y</td><td>Y</td></tr></table>		D	D	M	M	Y	Y	Y	Y	<input type="text"/>
D	D	M	M	Y	Y	Y	Y			

*You should be able to find your National Insurance Number on a payslip, form P45 or P60, a letter from HM Revenue and Customs, a letter from the DWP, or a pension order book.

McInroy & Wood Portfolios Limited Account number (existing investors only):

Do you have a McInroy & Wood 2025/26 ISA? YES ☐ NO ☐

B – Switch Instructions

Please:

- complete your fund choice(s) below and, if using a percentage split, ensure that the total adds up to 100%.
- be aware that the sale of the units in the Fund constitutes a disposal for UK Capital Gains Tax purposes.

Please SELL					If selling entire holdings please enter "ALL" under Number of units
Fund	Class	Amount £	OR	Number of units	
MW Balanced Fund	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Income Fund	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Smaller Companies Fund	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Emerging Markets Fund	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
	Total	<input type="text"/>			<input type="text"/>
Please BUY:					
FUND	Class	Amount £	OR	Percentage %	
MW Balanced Fund ISA	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Income Fund ISA	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Smaller Companies Fund ISA	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
MW Emerging Markets Fund ISA	Acc	<input type="text"/>		<input type="text"/>	
	Inc	<input type="text"/>		<input type="text"/>	
	Total	<input type="text"/>			100%

If you have received advice from a financial advisor relating to this investment, please tick this box ☐ and ensure that your advisor completes section D.

C – Income class units

If you are switching to Income class from Accumulation class units, we will pay income to the bank details we have on file for you unless different details are provided below. Please note that we can only make payments to you.

Account Name

Bank or Building Society Name

Branch

Sort Code

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Account Number

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I authorise McInroy & Wood Portfolios Limited:

- to receive my cash subscription and to hold my ISA investments, dividends and any other rights or proceeds in respect of those investments
- to make on my behalf any claims to relief from tax in respect of ISA investments

I declare that:

- all subscriptions made, and to be made, belong to me
- I am 18 years of age or over
- I have not subscribed, and will not subscribe, more than the overall subscription limit (2025/26 : £20,000) in total to any combination of permitted ISAs in the same tax year
- I am resident in the United Kingdom for tax purposes or, if not so resident, either perform duties which, by virtue of Section 28 of Income Tax (Earnings and Pensions) Act 2003 (Crown employees serving overseas), are treated as being performed in the United Kingdom, or I am married to, or in a civil partnership with, a person who performs such duties. I will inform McInroy & Wood Portfolios Limited if I cease to be so resident or to perform such duties or be married to, or in a civil partnership with, a person who performs such duties
- I understand that an electronic data source may be used in order to verify my identity for the purpose of complying with UK anti-money laundering legislation and further proof of identity may be requested
- I have read and agree to the ISA Terms and Conditions within the Supplementary Information Document and Key Investor Information Documents of the Fund(s) in which I wish to invest. I confirm I am familiar with the features of the Fund (s) as described in the Key Investor Information Document(s)
- I acknowledge that it is my decision that this fund or these funds are suitable for me and confirm that I have received no advice from McInroy & Wood or any of their associates or representatives regarding the merits or suitability of investments to be held under this application

I declare that this application form has been completed to the best of my knowledge and belief.

(1) Signature

Date

D	D	M	M	Y	Y	Y	Y
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(2) Signature

Date

D	D	M	M	Y	Y	Y	Y
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Where units are being transferred from an existing joint holding, signatures of all registered unitholders are required.

D – To be completed by financial advisors only

*Tick one
box*

I/We confirm that the applicants are entitled to cancellation rights under the FCA Conduct of Business rules

☐

I/We confirm that the applicants are **not** entitled to cancellation rights under the FCA Conduct of Business rules

☐

I/We hereby indemnify McInroy & Wood Portfolios Ltd for any losses suffered should it be discovered that the applicant was entitled to cancellation rights and no cancellation notice was sent

☐

To be completed by the advisor if applicable

Advisor's name

Agency Code (if known)

Advisor's Address

Postcode

FCA Registration No.:

Advised Deal (yes/no):

Signature

Date

D	D	M	M	Y	Y	Y	Y
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