



McInroy & Wood Portfolios

Regular Withdrawal Facility Form

A Regular Withdrawal Facility is a standing instruction to McInroy & Wood Portfolios Ltd to sell units on a continuing, regular basis. By completing this form, you authorise us to sell sufficient units to satisfy this instruction.

Units will be sold on the last business day of the month and payment will be made to your bank account on the fourth business day after that date.

If you require assistance to complete this form, please contact our Unit Trust Team on 01620 825867.

Please complete in black ink and BLOCK CAPITALS and send your completed form to McInroy & Wood Portfolios Ltd, Investor Administration, 64 St. James's Street, Nottingham, NG1 6FJ

A – Personal details

Client Reference number Designation (if applicable)

Title Surname / Company Name

Forename(s)

Permanent residential address

Postcode

Daytime telephone number Email Address

B – Details of withdrawal

Frequency

Your regular withdrawal can be taken either monthly, quarterly or annually. Please indicate your preference.

Monthly Annually Quarterly

Please specify desired month for regular withdrawal to start:

Payment will be made on the 4th business day of the month following your selected withdrawal start month. For example if you select a June start:

- Monthly withdrawals: you will receive payments on the 4th business day of each month starting in July.
- Quarterly withdrawals: you will receive payments on the 4th business days of July, October, January and April.
- Annual withdrawals: you will receive payments on the 4th business day of July each year.

Amount

Your withdrawal can be a set amount or a percentage of your holding. For either please indicate the payment amount or the total % amount.

EITHER Amount of withdrawal (minimum £250): This amount will be paid to you each month/quarter/year. For example, if you select £250 with a quarterly payment you will receive 4 payments of £250 over the year totalling £1,000.

OR Percentage of your holding: This is an annual percentage. For example, if you select 10% with quarterly payments, you will receive 2.5% each quarter.

Please sell	EITHER	Payment amount £	OR	Annual amount %
MW Balanced Fund Personal Class				
MW Balanced Fund Personal Class ISA				
MW Income Fund Personal Class				
MW Income Fund Personal Class ISA				
MW Smaller Companies Fund Personal Class				
MW Smaller Companies Fund Personal Class ISA				
MW Emerging Markets Fund Personal Class				
MW Emerging Markets Fund Personal Class ISA				
	Total			

C – Settlement details

Please provide details of the bank account that you require proceeds to be paid to.

If we have not already verified your bank details, we will attempt to do so using an online verification tool. If this is not successful, we will contact you to request further documentation such as a bank statement, void cheque or pay-in slip.

We can only make payments to you.

Account Name

Bank/Building Society Name

Branch

Sort Code

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Account Number

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D - Declaration

I/We being the registered unitholders hereby acknowledge that I/we wish to authorise McInroy & Wood Portfolios Ltd to carry out regular withdrawals per the instructions set out in Section B above.

E - Signatures of Applicant(s)

(All registered unitholders require to sign below).

(1) Signature

Date

D	D	M	M	Y	Y	Y	Y
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(2) Signature

Date

D	D	M	M	Y	Y	Y	Y
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(3) Signature

Date

D	D	M	M	Y	Y	Y	Y
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(4) Signature

Date

D	D	M	M	Y	Y	Y	Y
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Please post the completed form to us at:

McInroy & Wood Portfolios Ltd
Investor Administration
64 St. James's Street Nottingham
NG1 6FJ