



# McInroy & Wood Portfolios

## Withdrawal Form

If you require assistance to complete this form, please contact our Unit Trust Team on **01620 825867**.

Please complete in black ink and BLOCK CAPITALS and send your completed form to **McInroy & Wood Portfolios Ltd, Investor Administration, 64 St. James's Street, Nottingham, NG1 6FJ**

When we receive your completed and signed form, units will be sold at the next valuation point, which is 12 noon each business day. The proceeds will be remitted to your nominated bank account by close of business on the fourth business day after the deal is placed, **provided we have been able to verify your bank details and your identity for anti-money laundering purposes.**

### A – Personal details

Client Reference number  Account Designation (if applicable)

### FIRST APPLICANT

Title  Surname / Company or Entity Name

Forename(s)

Permanent residential address

Postcode

Daytime telephone number  Email Address

### SECOND APPLICANT

Title  Surname  Forename(s)

Permanent residential address (if different from First Applicant)   
 Postcode

Daytime telephone number  Email Address

**B – Units to be sold** I instruct McInroy & Wood Portfolios Ltd to sell units in accordance with the following instructions at the next valuation point following receipt of this form:

Please sell	EITHER	Amount £	OR	Number of units	If selling entire holding please enter "ALL" under Number of units
MW Balanced Fund Personal Class					
MW Balanced Fund Personal Class ISA					
MW Income Fund Personal Class					
MW Income Fund Personal Class ISA					
MW Smaller Companies Fund Personal Class					
MW Smaller Companies Fund Personal Class ISA					
MW Emerging Markets Fund Personal Class					
MW Emerging Markets Fund Personal Class ISA					
	<b>Total</b>				

**C – Settlement details**

Please provide details of the bank account that you require proceeds to be paid to.

If we have not already verified your bank details, we will attempt to do so using an online verification tool. If this is not successful, we will contact you to request further documentation such as a bank statement, void cheque or pay-in slip.

We can only make payments to you.

Account Name

Bank/Building Society Name

Branch

Sort Code

Account Number

**For overseas bank accounts:**

SWIFT Code

IBAN

Payment Reference (if required)

**D – Declaration**

I/We being registered unitholders hereby acknowledge that I/we wish to sell the above mentioned units.

**E - Signatures of Applicant(s)**

(All registered unitholders require to sign below.)

(1) Signature

Date

(2) Signature

Date

(3) Signature

Date

(4) Signature

Date

Please post the completed form to us at:  
McInroy & Wood Portfolios Ltd  
Investor Administration  
64 St. James's Street  
Nottingham  
NG1 6FJ

McInroy & Wood Portfolios Ltd, Investor Administration, 64 St. James's Street, Nottingham, NG1 6FJ  
Tel: +44 (0)1620 825867

Registered in Scotland No. 116351. Registered Office: Easter Alderston, Haddington, East Lothian, EH41 3SF, UK

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