



McInroy & Wood Portfolios

Regular Withdrawal Facility Form

A – Personal details (please use BLOCK CAPITALS)

Client Reference number

Title Surname / Company Name

Forename(s)

Permanent residential address

Postcode

Daytime telephone number Email Address

B – Details of withdrawal

Your regular withdrawal can be taken either monthly, quarterly or annually. Please indicate your preference.

Monthly Quarterly Annually

Your withdrawal can be a set amount or a percentage of your holding. For either please indicate the payment amount or the total % amount.

EITHER Amount of withdrawal (minimum £250): This amount will be paid to you each month/quarter/year. For example, if you select £250 with a quarterly payment you will receive 4 payments of £250 over the year totalling £1,000.

OR Percentage of your holding: This is an annual percentage. For example, if you select 10% with quarterly payments, you will receive 2.5% each quarter.

Please sell	EITHER	Payment amount £	OR	Annual amount %
MW Balanced Fund Personal Class				
MW Balanced Fund Personal Class ISA				
MW Income Fund Personal Class				
MW Income Fund Personal Class ISA				
MW Smaller Companies Fund Personal Class				
MW Smaller Companies Fund Personal Class ISA				
MW Emerging Markets Fund Personal Class				
MW Emerging Markets Fund Personal Class ISA				
Total				

Continued overleaf.../

C – Settlement details

Please provide details of the bank account that you require proceeds to be paid to:

We will need to verify the bank details before withdrawal payments can commence.

If you have not verified ownership of your bank account via a previous withdrawal form, please enclose an unsigned cheque with "VOID" between 2 score-through lines added by you, or an original paper bank statement or a printed internet bank statement certified by your bank manager along with the bank stamp (less than 3 months old) in order to validate the account. (Please note that we do not make payments to a third party).

Account Name

Bank/Building Society Name

Address

Postcode

Sort Code

Account Number

Once verified if you wish all future withdrawal proceeds to be paid directly to this bank account - please tick this box:

D – Terms and conditions

1. Facilitation of the Regular Withdrawal Scheme

The Regular Withdrawal Facility is a standing instruction to McInroy & Wood Portfolios Ltd to repurchase units on a continuing, regular basis. By completing this form, you authorise us to make sufficient repurchases of your units to satisfy this instruction.

2. Timing of withdrawals

The payment dates for regular withdrawals are the seventh day of any month, or earlier if that is a weekend. The units are generally sold four business days before then to allow for settlement before the payment date.

3. Withdrawal options

Withdrawals can either be a fixed percentage of the value of your holding on the date of the withdrawal, or a specified amount of money subject, in either case, to a minimum value of £250. A withdrawal will not be made if the value of your holding that would remain after the withdrawal would be below £1,000. We will contact you if this happens.

4. Payments

Payments will only be made by direct credit to your bank account. Please note that we cannot accept instructions to pay anyone other than the Account holder or an intermediary authorised to hold client money.

5. Changes and cancellation

The withdrawal amount or frequency can be amended or the withdrawal instruction cancelled at any time. We require written notice at least 8 days before the date on which the change or cancellation is to be effective.

I/We being the registered unitholders hereby acknowledge that I/we wish to authorise McInroy & Wood Portfolios Ltd to operate a system of regular withdrawals in accordance with the terms & conditions set out above.

E - Signatures of Applicant(s)

(All registered unitholders require to sign below.)

(1) Signature

Date

(2) Signature

Date

(3) Signature

Date

(4) Signature

Date

Please post the completed form to us at:

**McInroy & Wood Portfolios Ltd,
PO Box 12177,
Chelmsford,
CM99 2EA**

McInroy & Wood Portfolios Ltd, PO Box 12177, Chelmsford, CM99 2EA, UK

Tel: +44 (0)1620 825867

Registered in Scotland No. 116351. Registered Office: Easter Alderston, Haddington, East Lothian, EH41 3SE UK

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